



**Facility**

Name: *Heather Vigil* License Number: *151388*  
 Address: *600 Gunnison, Grants, NM 87020*  
 Phone: *5052901589* Fax: E-mail: *11lovebug07@gmail.com*

**License Information**

Type: *2 Star Group Child Care Home* Status: *Licensed* Issue Date: *07/08/2017* Expiration Date: *07/07/2018*

**Capacity**

Over Age 2: *8* Under Age 2: *4* Night Care: *0* Playground: *0*  
 Square Footage: *0*

**Census**

Over 2: *4* Under 2: *1*

**Classrooms**

Number of Classrooms: *1*

**Days and Hours of Operation**

<b>Monday</b> <i>8:00 AM - 5:30 PM</i>	<b>Tuesday</b> <i>8:00 AM - 5:30 PM</i>	<b>Wednesday</b> <i>8:00 AM - 5:30 PM</i>	<b>Thursday</b> <i>8:00 AM - 5:30 PM</i>	<b>Friday</b> <i>8:00 AM - 5:30 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

**Inspection**

Date: *04/25/2018* Time In: *1:14 PM* Time Out: *2:08 PM* Purpose: *Follow-up*

**Licensure**

8.16.2.31 A Licensing Requirements *Compliance*  
 8.16.2.31 B Capacity of a Home *Compliance*  
 8.16.2.31 C Incident Reporting Requirements *Not Inspected*

**Administrative Requirements**

8.16.2.32 A Administrative Records *Compliance*  
 8.16.2.32 B Mission, Philosophy and Curriculum Statement *Not Inspected*  
 8.16.2.32 C Parent Handbook *Not Inspected*

**Administrative Requirements (continued)****8.16.2.32 D Children's Records****Non-compliance**

*Of the 8 children's records reviewed, 2 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption.*

*Corrective Action Plan*

*The home will review a child's record to ensure complete information has been obtained before a child is admitted.*

Date to be Completed: 05/25/2018

*Of the 8 children's records reviewed, 3 does/do not have any personal or emergency information on file. See the Children's Records 8.16.2.32 form for the name of any child needing a complete record.*

*Corrective Action Plan*

*The home will review enrollment procedures to ensure complete personal and emergency information is on file before a child is admitted.*

Date to be Completed: 05/25/2018

**8.16.2.32 E Personnel Records***Compliance***8.16.2.32 F Personnel Handbook***Not Inspected***Personnel & Staffing****8.16.2.33 A Personnel and Staffing Requirements***Compliance***8.16.2.33 B Staff Qualifications and Training***Compliance***Services & Care of Children****8.16.2.34 A Guidance***Not Inspected***8.16.2.34 B Naps or Rest Period***Compliance***8.16.2.34 C Additional Requirements for Infants and Toddlers***Not Inspected***8.16.2.34 D Diapering and Toileting***Not Inspected***8.16.2.34 E Additional Requirements for Children with Special Needs***N/A***8.16.2.34 F Night Care***N/A***8.16.2.34 G Physical Environment***Compliance***8.16.2.34 H Social-Emotional Responsive Environment***Not Inspected***8.16.2.34 I Equipment and Program***Compliance***8.16.2.34 J Outdoor Play***Not Inspected***8.16.2.34 K Swimming, Wadding and Water***Not Inspected*

**Food Service (continued)**8.16.2.34 L Field Trips N/A**Food Service**8.16.2.35 B Meals and Snacks Not Inspected8.16.2.35 C Menus Compliance8.16.2.35 D Kitchens Not Inspected8.16.2.35 E Meal Times Not Inspected**Health & Safety Requirements**8.16.2.36 A Hygiene Not Inspected8.16.2.36 B First Aid Requirements Not Inspected8.16.2.36 C Medication Not Inspected8.16.2.36 D Illness and Notifiable Diseases Not Inspected8.16.2.37 A-G Transportation Requirements for Homes N/A**Buildings, Grounds & Safety**8.16.2.38 A Housekeeping Compliance8.16.2.38 B Pest Control Not Inspected8.16.2.38 C Mechanical Systems Not Inspected8.16.2.38 D Lighting, Lighting Fixtures and Electrical Compliance8.16.2.38 E Exits Not Inspected8.16.2.38 F Toilet and Bathing Facilities: Not Inspected8.16.2.38 G Safety Compliance Not Inspected8.16.2.38 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances Not Inspected8.16.2.38 I Pets N/A**Additional Comments***Follow-up to Conditions of Operations issued on 11/29/17. Observed during nap time. It was nice and peaceful.***Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.

Surveyor: *Diana Martinez*Facility Representative: *Heather Vigil*

